

Traffic/Crowd Control Supervisor

Reports to: Clinic Flow Supervisor

Mission: Facilitate clients getting from one station to another in order to eliminate wait time

Qualifications: Physically fit and able to stand or walk for long periods of time

Expectations: Participate in training at POD

What you will need: An identification badge (CPH, FCBH, Agency, or MRC)

Initial Activation:

- Attend education sessions regarding safe work habits and POD organization
- Receive your assignment, your supervisor's name and where he/she will be waiting for you in the POD
- Report to the Clinical Flow Supervisor
- Receive training of your specific role

Tasks:

- As clients leave the Medical Screener, direct them to a vaccination station
- Keep traffic moving; redirect clients in line, as needed
- Ask clients to keep moving and discourage traffic jams
- Be prepared to assist as a Registration Assistant or a Greeter, if requested

End Of Shift:

- Turn in any supplies or paperwork to supervisor
- Assist in the teardown and re-packing of the assigned area
- Report any issues to the Clinical Flow Supervisor
- Participate in de-briefing, if asked

Identification:

- Wear Identification badge at all times.